

#### **PFRTH**

c2/118 Railway Street West Perth WA 6005 **Australia** 

#### **SYDNEY**

Suite 6, Level 4 2-12 Foveaux Street Surry Hills NSW 2010 Australia

# PRIVACY POLICY

#### **Privacy Statement**

Corporate Sports Australia is covered by 10 National Privacy Principles, the NPPs, which are set out in the Privacy Act 1988 (amended by the Privacy Amendment (Private Sector) Act 2000). To comply with our obligations under the NPPs, we have set out a Privacy Policy, which details how we manage privacy 1D0-51B in our organisation. Corporate Sports Australia takes its 350-001 obligations under the Privacy Act seriously and will take all reasonable steps in order to comply with the Act and protect the privacy of CSSGB exam the personal information that we hold. This policy sets out how we intend to do so.

#### Privacy Policy

#### Purpose of the Policy

The purpose of the policy is to outline how Corporate Sports Australia manages an individual's personal or sensitive information.

#### The personal information that Corporate Sports Australia collects.

Corporate Sports Australia collects and holds personal information principally to provide individuals with Corporate Sports Australia products and services. Information collected could include an C4090-451 individual's name, contact and e-mail address, telephone and facsimile numbers, date of birth, licence details and other information necessary to establish a trading relationship. This can include opinions and/or references.

#### Why do we collect it?

Corporate Sports Australia principally collects personal information in order to provide its products and services as well as managing and administering the products and services provided. The information collected is to identify the individual, the products and services that Corporate Sports Australia is to provide, and where requested to assess an application for credit and to monitor any such credit facility provided, and where necessary to assist in the recovery of any debt. Corporate Sports Australia may also collect information relating to promotions or other offers which become available.

For these and related purposes, Corporate Sports Australia may disclose personal information to trade insurers, other suppliers, credit reporting agencies, debt collecting agencies, cheque guarantee providers, other organisations involved in Corporate Sports Australia's business practices, an individual's representative, and as required by law. If you do not consent to Corporate Sports Australia using and disclosing personal information in this manner then please contact the Chief Financial Officer.

#### Failure to provide information.

If you choose not to provide Corporate Sports Australia with the personal information as requested, we will not be able to provide you with the full range of our products and services.

### Access to your personal information.

Corporate Sports Australia provides access to the personal information that we hold about you. Access will be provided in accordance with our Access Policy. If you require access to your personal information please contact the Chief Financial Officer.

#### Complaints.

If you have any complaints about our privacy practices, or wish to make a complaint about how your personal information is managed, please contact the Chief Financial Officer at c2/118 Railway Street, West Perth WA 6005. Complaints will be handled under Corporate Sports Australia's Privacy Complaints Policy, which will be provided on request.



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Storage We will:

- Take all reasonable steps to protect the security of the personal information that we hold. This includes appropriate measures to protect electronic materials and materials stored and generated in hard copy.
- Generally not contract out data storage or processing functions. If we do, we will take measures to protect the information.
- Retain personal information for as long as is reasonably necessary having regard to the purposes for which it was collected but will destroy or permanently de-identify it if it is no longer needed.